

GSSC Board Meeting

Minutes

March 8, 2020

6:30 pm, University of Guelph Lounge

Present: Jill, Mairghread, Amanda, Bethany, Karen, Kelli, Katherine

Regrets: Conni, Beth

1. Welcome
2. Approval of Agenda
Motion to approve the agenda was put forth by Amanda and seconded by Karen, motion carried.
3. Approval of Minutes from January 27th meeting
Motion to approve of the minutes from January 27, 2020 meet was put forth by Jill and seconded by Karen, motion carried.
4. Club and Board Administration
 - a. Updated Policies
-ACTION – Finalized policies will be put on the GSSC website
 - b. COVID-19 Information for Members
-we need to be cautious
-ACTION – send an email to members regarding COVID-19 and the potential impacts
Safe Sport Policy (<https://ontarioartisticswimming.ca/safe-sport/>)
-OAS sent out information on the new Safe Sport Policy, due to the University of Guelph Track and Field Coaching incident.
-ACTION – email the new policy to members
 - c. Club Financial Operational Procedures
-There is a need to develop club procedures and tracking system to inform members of late payments and status of accounts.
-ACTION – to develop procedures for late payments and financial operation of the club
5. Head Coach Update
-West Regionals were a success and the Ontario Winter Gamers were fun for the girls and good learning opportunity
-ACTION – need to develop a policy on overnight travel and standard medical forms
-College Royal information will be sent out shortly
6. Treasurer Update
-ACTION – develop a system to ensure timely reporting of coaching hours
-ACTION – create automated timesheets for next season and have auto-deposit for all coaches
 - a. Member Fundraising Status Update
-all fundraising statuses have been updated and summarized
ACTION – send updated summary of fundraising contributions to members
7. College Royal Water Show – March 21
-2 free Water Shows: 1:15 – 2:00pm & 2:15 – 3:00pm; UofG made an error in the booklet and shows the shows on a different date, they have provided signs to be put up to advertise
-ACTION – recruit a few volunteers to help with people traffic and answer questions
-The shows will be of the routines and the university team, no skills
-ACTION – Katherine to provide list of routines
-ACTION – Katherine to provide a quick introduction and MC for the shows
-ACTION – have the typical display and postcards available at the event
-Swimmers to arrive at 12:30pm, no gel, just caps and comp suits. Volunteers to arrive early and in club gear if available. Families are encouraged to attend the 2:15 showing as that is the one with the error in the booklet.
8. Club Re-Branding Update

- The name change needs to include Artistic Swimming
- A search was conducted and Royal City Artistic Swimming Club is available
- Motion to approve RCASC and have the membership vote on the resolution for name change and apply to the ministry put forth by Mairghread, seconded by Karen, motion passed
- ACTION – Draft a resolution to members that explains the requirements of the name change
- ACTION – Once the resolution has passed, apply to the Ministry for the name change
- ACTION – have the swimmers contribute to a logo design contest and then have the ideas put forth to some graphic designers for development
- Motion to move the current GSSC website with the rebranding using RCASC to a google hosted website and find volunteers from the membership to help with its development was put forth by Mairghread, seconded by Jill, motion passed.
- ACTION – transfer the website to a google hosted site by August 1st, 2020

9. Clothing Debrief

- We will be receiving full credit from Dolphin for the suites (\$1,800), Team Aquatics will receive the refund and we will receive a credit on their books. They will contact us when they have the credit available. In the meantime, Dolphin is sending 29 mesh bags to the club.
- Motion to refund members for the cost of the suits was put forth by Karen and seconded by Mairghread, motion passed
- We need to ensure that all purchasing goes through the treasurer for approvals in the future.
- Motion to have all purchases be on the club credit card was put forth by Amanda and seconded by Mairghread, motion passed
- Next year consider going with the duo bathing suit again, customized for long term, in a conservative cut.
- ACTION – contact the company from last year and get them to provide sample suits
- ACTION – develop a set of standard clothing that is mandatory for swimmers, this will mean we have a stock of clothes that can be resold once swimmers outgrow them (perhaps t-shirts, zip-up sweaters for competitive swimmers)

10. Trillium Meet Planning

- ACTION – Katherine to inquire about using Waterloo Synchro's sound system for the show
- ACTION – send out the signup sheet for volunteers, we specially need people Friday
- T-shirt Stamping company will come and we will receive 20% of the profits, they will create a logo for the event

11. Fundraising Update

- Motion to continue with the Storm 50/50 draw and ticket selling activity next season with each novice/comp family required to purchase 4 tickets was put forth by Jill, seconded by Bethany, motion passed
- ACTION – look-into doing a fundraising event with the Night Hawks
- ACTION – develop a club policy on in-kind donation contributions at a future meeting.

12. New Business

- There was an inquiry into GSSC having an AWAD program.
- Further information is needed to determine coaching requirements, support coaches, etc.
- This program would be a lot for a coach to take on
- Potential human rights issue if we do not offer this service in the future.
- Item tabled to a future date

13. In-Camera Discussion